THE CITY OF WINCHESTER TRUST LIMITED
REPORT OF THE COUNCIL AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2008

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered in England and Wales, number 00609812
Registered with the Charity Commission, Charity Number 251798

OFFICERS AND MEMBERS OF COUNCIL

PATRON	His Honour Sir Peter Ramsbotham GCMG GCVO DL
PRESIDENT	His Honour Judge Christopher Clark QC
VICE PRESIDENTS	Lord Ashburton KG KCVO DL
	Donald Insall CBE FSA RWA FRIBA FRTPI SP Dipl (Hons)
	D J Smith FRICS (to April 2010)
COUNCIL MEMBERS	
CHAIRMAN	Mrs P Edwards (Chairman until 28 September 2007) (Council member to 24 November 2007)
	I A D Patton* (Chairman from 28 September 2007)
VICE CHAIRMEN	M Carden MBE AADip RIBA*
	R B Merton*
HONORARY TREASURER	P H Radcliffe FCA*
OTHER COUNCIL MEMBERS	
	R Attfield RIBA (to September 2007)
	Mrs S Carden BA
	H R Cole BA Hon Alderman (to 28 September 2007)
	P Davies
	K Leaman RIBA
	D Marklew MICE
	Mrs J Martin MSc
	N A McPherson BArch RIBA MA
	Mrs P Neyroud (to 28 September 2007)
	A Proudman MA FBCS CEng
	Captain A Skinner RN

J Stanning*
H Thomas RIBA
Major A Trimmer OBE

COMPANY SECRETARY Dr V Feldwick

Members of the finance and Resources Committee indicated by an *

Council members act as Trustees of the Charity and Directors of the Company Limited by Guarantee.

THE CITY OF WINCHESTER TRUST LIMITED
REPORT OF THE COUNCIL AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2008

COMPANY INFORMATION

REGISTERED OFFICE AND POSTAL ADDRESS	32 Upper Brook Street Winchester Hampshire SO23 8DG
INDEPENDENT EXAMINERS	Butler & co Chartered Accountants and Registered Auditors Bennett House The Dean Alresford Hampshire SO24 9BH
BANKERS	Barclays Bank Plc 50 Jewry Street Winchester Hampshire SO23 8RG
SOLICITORS	Dutton Gregory 23 St Peters Street Winchester Hampshire SO23 8BT
INVESTMENT MANAGERS	Rathbones Fiennes House 32 Southgate Street Winchester

Hampshire
SO23 9EH

THE CITY OF WINCHESTER TRUST LIMITED
REPORT OF THE COUNCIL AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

Chairman's Report

This annual report comments on projects and activities for which budgetary provision was made during the financial year. Inevitably there are some items which did not reach completion and will be carried forward. The report contains the necessary statutory disclosures.

Projects

The Trust's Design Award competition was renewed and attracted many entries in 2007. The judging panel, chaired by George Ferguson RIBA, reported in a presentation held at Lanterns School, which was one of the successful entries. The presentation was a remarkable networking occasion which highlighted not only the work of the Trust but the high quality of local design.

Our efforts to persuade the Church Commissioners and the local authorities that Bushfield Down should be managed as downland were not rewarded. The Commissioners were unable to support the proposal. We maintain a watchful eye.

Prodigious work took place in preparation of Andrew Rutter's material for publication as a book. This proved to be a much greater undertaking than was foreseen but great progress has been achieved and publication is forecast in the next financial year (2008 - 09).

The Policy Group gave lengthy consideration to the City Council's Core Strategy "Issues and Options" document, within the Winchester District Development Framework, particularly about transport issues, and responded in detail. Two high profile lectures were held by the Trust. The first given by Paul Grover from the Solent Centre for Architecture and Design, the second given by Michael Carden on the topic of Heritage Town Status for Winchester.

Activities

The Planning Appraisal Group, led by Shione Carden, has been hard pressed throughout the year by the volume of applications and by the increasing desire of developers to seek the Trust's views of their proposals. This second activity also involves members of the Trust Council. These presentations are welcomed as an avenue of influence and an acknowledgement of the value of the Trust's comments.

Three members of the Council conducted a review of the Planning Appraisal Group's operation. Their report to the Council expressed satisfaction about the Group's process and outcomes but recommended that the Trust should strive to provide

backup and support for the group Chairwoman and plan for succession in that post and in panel members.

The well supported programme of summer walks continued to attract non members as well as members. The walks give differing aspects and comments on the City and provoke discussion among those present.

TrustNews, which benefited from the change to A5 format, has passed into the supervision of David Marklew. His innovations have included the use of colour photographs.

Transfer of the Trust's collection of slides to computer based digital format was completed and they are available to members.

As part of the celebrations of the Trust's 50th Anniversary, on 3rd June 2007 the gardens of 11 members in the City were opened to fellow members and their guests. Teas were available at several gardens and some 1,000 visits were recorded. Useful funds were generated by donations and teas.

Further funds resulted from the sale of Christmas cards, included two popular new ones donated by Patricia Spink and Keith Leaman. This is a most successful venture.

"Time Gentlemen Please", a history of the City's pubs, hotels and breweries by Phil Yates, has proved a runaway success. Launched in March 2007 with a print of 1,000, its sales took off so well that the second edition was published in November 2007 with another 1,000 copies. Sales continued well within the period of this report and beyond. A generous gift by Phil Yates for the Trust's 50th anniversary, the book has brought considerable benefit to the Trust.

Two efforts to revive organised activities for members brought differing results. A visit to Oxford, planned with the assistance of the Oxford Civic Society, had to be cancelled for lack of support. In contrast, a series of winter lectures in the Heritage Centre achieved considerable success, being well supported.

Plans for the future

To continue to work with Hampshire County Council and Winchester City Council on the development of the Winchester Movement and Access Plan.

To encourage improvements in the streetscape of the City, and the broader landscape, by the formation of a Landscape Group.

To continue development of a programme of visits for members to places of interest within the City and beyond, such activities being self-financing.

To work to encourage and assist the City Council in increasing design skills available to the Development Control department.

To develop recruitment of new members.

To seek means of revival of the Chippendale Project, working with local schools. Changes in school programmes and emphasis in recent years brought earlier liaison to an end.

To implement succession planning for senior positions in the Trust management.

Like all voluntary organisations, the Trust depends on members for its activities and the extent of those activities is controlled by the number of members involved and their available time. Pat Edwards, who retired as Chairman at the Annual General Meeting in September 2007, worked tirelessly for the Trust and, but for her untimely death in November 2007, would have continued to do so. She is a hard act to follow and I would have valued her advice, which was always available. However, I receive tremendous support from Michael Carden and Robin Merton, Vice-Chairmen, from Peter Radcliffe, our tireless Treasurer and from Vicky Feldwick, our Secretary.

Sir Peter Ramsbotham retired as President at the September meeting after many years of support and encouragement of all the Trust's activities and his wise and measured advice was a great support. He kindly agreed to become our Patron. His successor, His Honour judge Christopher Clark QC. has entered the role with enthusiasm and his advice and support is most welcome. So many more keep the Trust running and cannot be thanked here but mention must be made of the substantial work of Norman and Ann Roberts who managed the Design Awards through with calm thoroughness. As always, more help is always needed.

GOVERNING DOCUMENT

The City of Winchester Trust Ltd. (the Trust) was founded in 1957 and incorporated as a company limited by guarantee in 1958. As such it has no share capital. The liability of individual members is limited to a sum not exceeding five pence.

It is governed by its Memorandum and Articles of Association, which was last amended in 2000. The Trust is registered as Company number 00609812 and Charity Number 251798.

ORGANISATIONAL STRUCTURE

The Council has responsibility for the management and control of the Trust. However certain financial functions are delegated to the Finance and Resources Committee, and other panels and groups are formed and their leaders appointed by Council for specific purposes, projects and continuing activities. Council members are elected for three years at the Annual General Meeting but may stand for re-election at the end of their term.

Council members act as trustees of the charity and directors of the company limited by guarantee.

THE OBJECTS OF THE TRUST

The Trust's objects are fully described in the Memorandum of Association. They can be summarised as follows:

To seek to conserve the character of the City of Winchester and its surrounding area by:

- Preserving and protecting its buildings, spaces and artefacts;
- Sponsoring and encouraging new building, redevelopment, landscaping and conservation in accordance with the highest architectural standards;
- Promoting awareness of the above.

INVESTMENT POWERS AND POLICIES

The investment powers of the Council are given by the Memorandum and Articles of Association.

Property investment is either used for charitable purposes or to produce income to fulfil those charitable purposes. This means that the Heritage Centre is used for the operation of the Trust, and the two small flats are let to provide income for the Trust because membership subscriptions alone would not generate enough income to enable the Trust to carry out all its projects and activities.

Monetary investments are invested in listed investments. The policy applicable to equity-based investment is designed to produce income while seeking capital growth and longer-term security for the Trust's investments. The policy applicable to fixed interest and variable interest investment is to produce the greatest income whilst ensuring that there is no loss of capital. Monetary investments are managed by an independent advisor within policies set out by the Council.

PROPERTY REVALUATION POLICY

The Trust adopts the policy of revaluing its property every five years, commencing 31 March 2003.

RESERVES POLICY

The annual accounts show the assets and liabilities attributable to the funds by type and which are approved by the Council. The Council plans its expenditure within available resources whilst maintaining reserves which gives the Trust flexibility to achieve its aims.

RISK MANAGEMENT

The Council has reviewed the major risks to which the Trust is exposed, as identified by the Council, and is satisfied that systems are in place to mitigate those risks.

COUNCIL RESPONSIBILITIES

It is a requirement of company law for the Council to prepare financial statements for each accounting period. They must give a true and fair view of the state of affairs of the Trust and of the surplus or deficit for that period. The Council must:

- Prepare the financial statements on the basis that the Trust is a going concern;
- Select appropriate accounting policies and apply them consistently;
- Make judgements and estimates that are prudent and reasonable;
- Disclose whether any material departures have been made from these policies.

The Council is responsible for keeping proper accounting records which should be able to disclose at any time the financial position of the Company and enable the Council to ensure compliance with the Companies Act I985. The Council is also responsible for safeguarding the assets of the Trust and for taking reasonable steps for the prevention and detection of fraud and other financial irregularities.

ACCOUNTANTS

Butler & Co. have been appointed as Reporting Accountants and will be proposed for re-appointment.

SMALL COMPANY STATUS

This Report has been prepared in accordance with the special provisions of Part VII of the Companies Act, 1985 relating to Small Companies.

On behalf of the Council

signed I A D Patton
Chairman
31 MARCH 2008

THE CITY OF WINCHESTER TRUST LIMITED
REPORT OF THE COUNCIL AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

We report on the accounts of the Trust for the year ended 31st March 2008.

Respective responsibilities of Council of Management and Examiners

As described on an earlier page the Council Members (who also act as trustees for the charity) are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of Opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries

of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985, as amended;
- (b) having regard only to, and on the basis of, the information contained in those accounting records;
- (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
- (ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to exemption specified in section 249B(1).

28th July 2008

BUTLER & CO

Bowland House, West Street, Alresford, Hampshire SO24 9AT

THE CITY OF WINCHESTER TRUST LIMITED
REPORT OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

	Unrestricted Funds 2008	Restricted Funds 2008	Total Funds 2008	Total Funds 2007
Incoming Resources:	**£**	**£**	**£**	**£**
Generating Funds				
Voluntary income (note 2)	7,183	-	7,183	7,452
Activities for generating funds (note 3)	2,888	-	2,888	2,149
Investment income (Note 4)	18,322	393	18,715	16,622
Charitable Activities (Note 5)	10,464	-	10,464	20,965
Other incoming resources (note 6)	288	-	288	-
Total Incoming Resources	39,145	393	39,538	47,188
Resources Expended (note 7)				
Cost of generating funds				

Costs of generating voluntary income	337	-	337	436
Fundraising trading				
Costs of goods sold & other costs	1,796	-	1,796	1,312
Investment Management costs	3,132	-	3,132	2,356
Charitable Activities	20,560	1,112	21,672	35,191
Governance Costs	4,101	-	4,101	3,972
Net Resources Expended	29,926	1,112	31,038	43,267
Net Incoming Resources	9,219	(719)	8,500	3,921
Gain on revaluation of property	63,820	-	63,820	-
Unrealise gains/losses on maturity of investment	(4,858)	(2,006)	(6,864)	4,358
Unrealised gains/losses on Investments	68,181	(2,725)	65,456	8,279
Funds balances brought forward at 1 April 2007	486,481	10,348	496,829	488,550
Fund balances carried forward at 31 March 2008	554,662	7,623	562,285	496,829

	Notes	31 March 2008 £	31 March 2008 £	31 March 2007 £	31 March 2007 £
Fixed assets					
Tangible assets	**10**		399,661		337,857
Investments	**11**		127,159		134,471
			526,820		472,328
Current assets					
Stocks	**12**	1,860		3,645	
Debtors	**13**	3,152		3,296	
Cash on deposit and at bank		32,612		20,002	
		37,624		26,943	
Creditors	**14**	(2,159)		(2,442)	

Net curent assets			35,465		24,501
NET ASSETS			562,285		496,829
FUNDS					
Unrestricted - designated	**15**	519,886		462,632	
Unrestricted - undesignated	**15**	34,776		23,849	
			554,662		486,481
Restricted	15		7,623		10,348
			562,285		496,829

Total designated funds include a properly revaluation reserve of £222,414 (2007: £184,369)

The company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 31 March 2008.

The Council has confirmed that no notice has been deposited requiring the company to obtain an audit of its financial statements for the year ended 31 March 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The Council acknowledges its responsibility for:

- ensuring that the company keeps accounting records which comply with Section 221 0f Companies Act 1985 and
- preparing financial statements which give a true and fair view view of the state of affairs of the company as at the end of the financial year and its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2007)

ON BEHALF OF THE COUNCIL

signed I A D Patton
(Chairman)
1st July 2008

signed P H Racliffe
(Hon. Treasury)
1st July 2008

1 NOTES TO THE ACCOUNTS - ACCOUNTING POLICIES

The accounting policies adopted by the Trust are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

a. Basis of Accounting

The financial statements have been prepared under the historical cost convention as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Council for particular purposes. Restricted funds are subjected to restrictions on their expenditure imposed by donor.

c. Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of specific perfomance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to perfomance and specific deliverables, are accounted for as the charity eams the right to consideration by its performance.

d. Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Govemance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.
- All costs are allocated between the expenditure categories of the Financial Statements on a basis designed to reflect the use of the resource. Costs relating to a particular activity have been allocated directly; others are apportioned on an appropriate basis.

e. Tangible Fixed Assets

Individual assets costing £500 or more are capitalised at cost. Depreciation is calculated to write down the cost of fixed assets to their estimated residual value over their expected useful lives. Leasehold property is amortised in equal annual instalments over the life of the lease. All other fixed assets are depreciated on a reducing balance basis at 25% per annum.

f. Stocks

Stocks are valued at the lower of cost and net realisable value.

FURTHER NOTES TO THE ACCOUNTS

	31 March 2008	**31 March 2007**
2 VOLUNTARY INCOME	£	£
Grant from Hampshire County Council	1,000	1,000
Member's subscriptions	4,893	4,951
Donations	369	487
Gift Aid	921	1,014
	7,183	7,452

3 ACTIVITIES GENERATING FUNDS	£	£

Sale of Cards	1,853	1,453
Book Sale	-	696
50th anniversary reception	840	-
Open gardens	195	-
	2,888	2,149

4 INVESTMENT INCOME	£	£
Dividends and interest (includes £393 restricted income (2007 - £359)	6,715	5,621
Rental income	12,000	11,001
	18,715	16,622

5 INCOME FROM CHARITABLE ACTIVITIES	£	£
Sale of own publications	9,845	1,165
Donations from walks	504	599
Winter talks	115	-
Grants from Winchester City Council re Eastgate Street Railings	-	19,201
	10,464	20,965

6 OTHER INCOME RESOURCES	£	£
Car boot sale concession	245	399
Lecturing fee	25	-
Visting (net)	18	-
	288	399

7 RESOURCES EXPENDED	**31 March 2008** £	**31 March 2007** £
Costs of Generating Voluntary Income		
Support costs	337	436
	337	436

Fundraising: Cost of Goods Sold and Other Costs

Cost of cards	1,111	1,206
Cost of book Sale	-	106
Cost of 50th Anniversary reception	637	-
Cost of open gardens	48	-
	1,796	1,312
Investment Management Costs		
Broker charges	769	742
Letting fees	1,233	1,276
Let property repairs	492	120
Valuation fee	470	-
Support Costs	168	218
	3,132	2,356
Charitable Activities Expenditure		
Project and Activities Expenditure (See Note 8)	4,934	22,861
Cost of own publications	4,171	812
Walks	-	35
Support Costs	12,567	11,483
	21,672	35,191
Governace costs		
Accountancy	1,028	1,028
Legal	118	-
AGM costs	616	629
Annual Report printing & postage	514	482
Support Costs	1,825	1,833
	4,101	3,972

FURTHER NOTES TO THE ACCOUNTS

8 PROJECTS AND ACTIVITIES EXPENDITURE

	31 March 2008	**31 March 2007**
	£	£

Projects		
Design Awards	1,101	-
Heritage Town Status	730	26
Grover lecture on the future of Winchester - surplus	(133)	-
Silver Hill	-	15
Bushfield Down report	-	63
Eastgate Street Railings	-	21,148
Andrew Rutter book in progress	50	-
Friends of Hyde Abbey	100	-
Friends of King Alfred buses	100	-
Activities		
Planning Appraisal group	222	239
TrustNews	1,317	1,161
Members meetings	20	22
Civic societies and environmental associations	285	187
Archive costs (met by Alder Bequest Fund	1,112	-
Sundry	30	-
	4,934	22,861

9 SUPPORT COSTS BREAKDOWN BY ACTIVITY

Support Costs	Generating Voluntary income	Investment Management costs	Charitable Activities	Governance Costs	Total 2008	Basis of Allocation	Total 2007
	£	£	£	£	£		£
Secretarial staff cost	337	168	2,185	672	3,362	Time	4,356
	10%	5%	65%	20%			
Establishment costs							
Cleaning			383	43	426	Usage of	416
Light & Heat			463	51	514	Heritage	304
Insurance			1,368	141	1,409	Centre	1,283
Rates & Water			679	75	754		663

Property Expenditure			593	66	659	1,533
Depreciation			4,786	532	5,318	4,735
			8,959	995	9,954	7,877
			90%	10%		
Other Costs						
Telephone/Internet			855	95	950	Actual 663
Admin, postage, stationery			386	43	429	and 696
Equipment repairs			2	-	2	Estimates 75
Sundry Expenses			180	20	200	256
			1,423	158	1,581	1,737
Total Support Costs	337	168	12,567	1,825	14,897	13,979

FURTHER NOTES TO THE ACCOUNTS

10 TANGIBLE FIXED ASSETS

	Leasehold Property	Fixtures and fittings	Office Equipment	Total
	£	£	£	£
Cost and valuation (V)	**(V)**			
At 1 April 2007	356,955	15,772	11,600	384,387
Additions	-	3,302	-	3,302
Revaluation gain	38,045	-	-	38,045
At 1 April 2008	395,000	19,074	11,660	425,734
Depreciation				
At 1 April 2007	22,011	14,147	10,372	46,530

Charge for the year	3,764	1,232	322	5,318
Revaluation gain	(25,775)	-	-	(25,775)
At 31 March 2008	-	15,379	10,694	26,073
Net Book Value				
At 31 March 2008	395,000	3,695	966	399,661
At 31 March 2007	334,944	1,625	1,288	337,857

Leasehold property included at valuation would have been included on a historical cost basis at 31 March 2008 with Cost £172,586, Depreciation to date £16,198 and Net Book Value £156,388.

The leasehold property was revalued at 31 March 2008 by Dreweatt Neate, surveyors and valuers (Carter Jonas).

11 FIXED ASSET INVESTMENTS

	31 March 2008	**31 March 2007**
	£	£
Listed investments	125,939	132,513
Cash balances	1,220	1,958
	127,159	134,471
Listed investments		
Market value at 1 April 2007	132,513	125,699
Additions	290	2,456
Disposals	-	-
Change in market value	(6,864)	4,358
Market value at 31 March 2008	125,939	132,513
Historical cost at 31 March 2008	98,793	99,272

12 STOCKS

	31 March 2008	**31 March 2007**
	£	£
Goods purchased for resale (Christmas cards, notecards, publications)	1,860	3,645

13 DEBTORS

	£	£
Due within one year:		

Other debtors	2,120	1,552
Prepayments	1,032	1,744
	3,152	3,296

14 CREDITORS

	£	£
Due within one year:		
Accruals	2,159	2,442
	2,159	2,442

15 ANALYSIS OF FUNDS

Unrestricted Funds				
Designated Funds				
Tangible Fixed Assets	399,661		337,857	
investments	119,536		124,123	
Chippingdale Fund for Education	689		652	
Total Designated Funds		519,886		462,632
Undesignated funds		34,776		23,849
Restricted Fund				
Alder bequest re Trust Archives	7,623		10,348	
		6,506		7,623
		562,285		496,829

Included in unrestricted funds are investments amounting to £9,570 which are designated funds set aside for the purpose of replacing the Trust‘s premises on expiry of the lease. It is the Trust's intention to set aside money each year for this purpose.

16 COMMITMENTS FOR FUTURE EXPENDITURE

There were no material commitments either at the beginning or at the end of the year.